

EASINGTON PARISH COUNCIL
MINUTES - ORDINARY MEETING HELD ON 04 APRIL 2024
THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX

Present: Cllr. Laura D Brown LDB
Cllr. Jo-Ann M Clubley JMC – Vice Chair
Cllr. Roy Clubley RC
Cllr. J Burton Graham JBG – Chair
Cllr. Helen L Jacobs HLJ
Cllr. Shane Keyworth SK
Cllr. David L Steenvoorden MBE DLS
Cllr. David C Taylor DCT

Clerk: Kim Dalton KD

Ward Councillor(s): 1
Members of Public: 4

Minute	Discussion and Agreement	Action
24/04/037	To note apologies for absence and absentees	
	Cllr. Ian Smith sent apologies for absence, reason received – Personal, EPC - ' Resolved ' to accept the reason for absence..	
24/04/038	Declaration of Interests and Dispensations	
	None	
24/04/039	Minutes from Previous Meetings	
	Minutes to the Ordinary Meeting(s) on 07/03/2024 and 19/03/2024 - Agreed and Signed by the Chair	
24/04/040	Clerk(s) Report	
	The clerk reported on various ongoing issues, see (Appendix 1) for full detail.	Clerk
24/04/041	Public Forum	
	Nothing raised.	
24/04/041	Ward Councillor Update	
	<u>Humber Bank</u> – Ward Councillor is in contact with Environment Agency re potential problems on deterioration of parts of Humber Bank. EA are monitoring situation. <u>Passing Place Signs</u> – noted as reported by Clerk these have now been repaired. <u>Asian Hornets</u> – sign provided to put onto noticeboards.	
24/04/042	Finance	
	a) <u>Receipts</u> – Allotment rents £50.00 / Land Rent £50.00, Bank Interest £76.10, Total £176.10	
	b) <u>Payments</u> - The following payments were Agreed , the Chair and Clerk signed the payment schedule, Clerk and another Councillor will authorise payments via bank.	
	Wage roll (March Salaries) 731.29	
	Microsoft Monthly Payment – April * 12.36	
	ERNLLCA Annual Fee 2024/2025 418.16	
	21CC Group (Section 137 Payment) - Beacon Topper 282.00	
	East Riding of Yorkshire Council – Cemetery Rates 2024/2025 229.54	
	Amazon – Binders Parish Plan * 28.26	
	Newton Newton – Flag & Banner Makers – D Day Flag 34.80	
	April 2024 payments authorised	Clerk
	Total Amount	£1736.41

	<p>* Indicates Clerks Expenses paid personally by the Clerk and being reclaimed.</p> <p>c) <u>Quarter 4 Budget v Spending Comparison</u> – Clerk presented the final figures to Council. (Appendix 2).</p> <p>d) <u>Asset Register</u> Asset register as of 31 March 2024 reviewed. 'Resolved' correct, no changes made. (Appendix 3)</p> <p>e) Final Accounts and Bank Reconciliation presented and 'Agreed'. Chair and Clerk signed the accounts ready for sending to Internal Auditor. Cllr. DLS independently checked figures for the final quarter against bank statements.</p> <p>f) AGAR Documents were presented, as the document to be sent to the Internal Auditor.</p>	
24/04/043	Planning	
	<p><u>To 'resolve' the PC response to the following Planning Applications / Consultations</u></p> <p>No applications received this month.</p> <p><u>To note the following Planning Decisions received:</u></p> <p>No decisions received from ERYC Planning in this month.</p>	
24/04/044	Community Issues	
	<p>a) <u>Bus Shelter</u> Report on Bus Shelters presented to Councillors. (Appendix 4) – 'Resolved' to replace brick construction shelter with a modern type shelter. Clerk to obtain costings and report back at a future meeting .</p> <p>b) <u>Litter Bin(s)</u> Report on Litter Bin presented to Councillors (Appendix 5) – 'Resolved' to purchase an additional bin, clerk to liaise with East Riding of Yorkshire Council.</p> <p>c) <u>Parking – Dimlington Road</u> Parking on Dimlington Road Easington was discussed, it was 'Resolved' to write to ERYC Highways department – 'Resolved' letters and photos to be sent to ERYC requesting Yellow Lines at the junction. Clerk also to write to 'Centrica'.</p> <p>d) <u>Village Garden</u> Clerk confirmed that a quote was obtained to repair the whole of the cobble wall around the village garden – 'Resolved' not to proceed with this at the moment - Cllr. SK is to look at the wall and see if he can repair, keep under review.</p> <p>e) <u>Village Walkabout</u> EPC 'Resolved' that they do wish to continue with the 'Walkabout' programme with ERYC.- Clerk to respond to ERYC.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
24/04/045	Parish Council Training / Policies and Procedures	
	<p>'Noted' that as per Standing Orders – 5, J. ix and others – Standing Orders, Financial Regulations and various other policies and procedures are to be reviewed as part of the May Annual Meeting</p>	Clerk
24/04/046	Reports from Committees/Councillors with Responsibilities	
	<p><u>Representation on External bodies -</u></p> <p>a) Shape – No meeting.</p> <p>b) Health Forum – No meeting, 'Noted' there are some changes being made to 'Internal Systems'.</p> <p>c) Community Hall – No Meeting</p>	

	<p><u>Committees –</u></p> <p>a) Emergency Plan – next meeting is on 18/4/2024 to finalise outstanding details.</p> <p>b) Health & Safety including Risk Management – No Meeting the next meeting is to be on 18/4/2024.</p> <p>c) HR Committee – No meeting held.</p> <p><u>Councillors with Responsibilities:</u></p> <p>a) Finance – No report / Accounts to Internal Auditor for verification.</p> <p>b) Kilnsea – Nothing to report.</p> <p>c) Easington – Cllr. JC reported Hedge, Seaside Road has been cut but top part not reached and is causing a problem for 'high sided' vehicles. Clerk to report to highways.</p>	Clerk
24/04/047	Correspondence	
	None	
24/04/048	Items for Next Agenda	
24/04/049	<p>Date of Next Meeting(s):</p> <p>02 May 2024 – 19.00 Annual Meeting of the Parish Council followed by the Ordinary Meeting.</p> <p>Meeting Closed at: 20.06</p>	Clerk

- Appendix 1** – Clerk Report
- Appendix 2** – Bank Reconciliation
- Appendix 3** – Asset Register
- Appendix 4** – Bus Shelter Report
- Appendix 5** – Litter Bin Report