EASINGTON PARISH COUNCIL MINUTES - ORDINARY MEETING HELD ON 07 SEPTEMBER 2023 THE COMMUNITY HALL BECK LANE EASINGTON HU12 0TX

Present: Cllr. Jo-Ann M Clubley JMC

Cllr. J Burton Graham JBG - Chair

Cllr. Helen Jacobs HJ
Cllr. Shane Keyworth SK
Cllr. Ian Smith IS

Clerk: Kim Dalton KD

Ward Councillor(s): 0

Members of Public: 6 (including applicant for Co-Option)

Minute	Discussion and Agreement	Action	
23/09/090	To Elect a Chairman		
	J Burton Graham proposed and elected as Chair for Easington Parish Council. The declaration of acceptance of office of Chair was signed by Cllr. JBG and witnessed by the Clerk.		
23/09/091	To note apologies for absence and absentees		
	Cllr. R. Clubley, Cllr. G Spencer		
23/09/092	To Co-Opt Councillor to the vacancy following resignation of Cllr. G Myers		
	Application received from David Taylor for the vacancy who gave a short presentation about himself.		
	It was 'Agreed' that David Taylor be Co-Opted onto Easington Parish Council.		
	The Declaration of Acceptance of Office were signed and witnessed. The disclosure of interest form is to be completed and returned to the clerk within the 28-day period.	DT/Clerk	
	The new Councillor joined the meeting at this point		
23/09/093	Councillors disclosure of interests in matters to be discussed		
	None		
23/09/094	Minutes from Previous Meetings		
	Minutes to the Ordinary Meeting on 06/07/2023 - Agreed and Signed by the Chair		
23/09/095	Clerk(s) Report		
	The clerk reported on various ongoing issues, see (Appendix 1) for full detail.	Clerk	
23/09/096	Public Forum		
	MOP raised concern regarding the grounds around Tithe Barn which are overgrown – Clerk will write to the owner.	Clerk	
	 MOP raised concern re Give Way sign, at junction of Peter Lane and Firthholme Road, this has been reported to ERYC. 		
22/00/007	Ward Councillar Undete		
23/09/097	Ward Councillor Update		
	No update		

23/09/098	Finance			
	a) Receipts - £350.00 - Cemetery Fees			
	b) Payments - The following payments were Agr		ned the	
	payment schedule, Clerk and HJ will authorise	e payments via bank.		
	Bank Charges – Quarterly Fee due end of Septem	nber	18.00	
	Wage roll (August Salaries)		696.63	
	Microsoft Monthly Payment – September		* 11.28	
	Cartridge People – Ink Cartridge		*12.16	
	Tesco Mobile Phone Top Up		*20.00	
	Norton Anti-Virus		*64.99	
	Community Hall Storage Charge	ation and	10.00	
	Community Hall – Booking Fee (Apr/May/June Me Yorkshire and Humber Grounds Maintenance	eetings)	74.00 945.00	
	CILCA – Portfolio Support – Training and Mentorir	200	330.00	
	CILCA Qualification	ig	540.00	
	CILCA Qualification		340.00	
	September payments authorised	Total Payments	£2722.06	Clerk
	* Indicates Clerks Expenses paid personally by the	e Clerk and being reclaimed.		
		•		
	c) Bank Reconciliation 'Agreed', further the clerk	•		
	Responsibility), for him to check over the acco	ounts before the October mee	ting.	Clerk/IS
	d) It was ' Agreed ' to delete Cllr. G. Myers and I S Cllr. J.M. Clubley.	Smith from Unity Bank and re	place with	
23/09/099	Planning			
	Planning Applications to be considered:			
	Planning Application Ref. 00/00004/DLF			
	Planning Application Ref: 23/02294/PLF Proposal: Siting of 9 no. blast proof cabins housing			
		ng offices and welfare facilitie	S	
	(Retrospective Application)	ng offices and welfare facilitie	S	
	(Retrospective Application) Location: Gassco Langeled Receiving Facility Dir			
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23/09/100	Community Issues	
	Community Speed Watch Teams Member of Neighbourhood Watch Team handed out presentation. It was 'Agreed' that the Parish Council need to understand the statistics for speeding in the area before proceeding further. The CSW would need to be Parish Council led to comply with insurance requirements and data protection. Clerk to write to Traffic Management for up-to-date highway figures for the area.	Clerk
	<u>D-Day Celebrations 2024 - Beacon</u> Following discussion, it was ' Agreed ', that the PC will fund the replacement Crown for the current beacon.	Clerk
23/09/101	Parish Council Training / Policies and Procedures	
	Community Governance Review Parish Council 'Agreed' with the finding of the Community Governance Review regarding the reduction of Councillors from 9 to 7 as from the Elections in 2027– no further comments to make.	
23/09/102	Reports from Committees/Councillors with Responsibilities	
	Representation on External bodies - Shape – Minutes and Agenda circulated to all Councillors. MOP – Nick Jackson prepared to represent the Parish Council on the SHAPE Committee, together with Cllr. DT, – EPC 'Agreed' for this to be implemented. Health Forum – No report – Cllr. HJ confirmed as representative on this external body. Community Hall – No increase in costs (to be monitored over 3 months), various other housekeeping issues to be addressed. ERNLLCA – No report Committees – Emergency Plan – No meeting held. Health & Safety – No meeting held. Parish Plan – Plan in progress of being completed, it was 'Agreed' that MOP, Nick Jackson undertake finalising of the 'Draft' Final Plan ready for Parish Council discussion. HR Committee – the Clerk is to receive annual Appraisal on 28/09/2023, if Councillors want to make any comments / suggestions etc. please contact HR Committee – a copy of the 'Blank Appraisal Form' will be sent to all Councillors. Councillors with Responsibilities for areas within the Parish: Kilnsea – Cllr. IS confirmed some areas are overgrowing the road. Easington – Cllrs. JBG and JMC 'Agreed' to take on responsibility for reporting back on this area.	NJ Clerk/HJ/ RC
23/09/103	Correspondence	
=5,55,103	03/08/2023 – ERYC _ Annual Forum – Transport (attendees ?)	
	30/08/2023 - SHAPE - Agenda / Minutes provided.	
	30/08/2023 – ERNLLCA – Local Plan Consultation document from NALC 01/09/2023 – ERNLLCA – Information on D-Day 2024	
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23/09/104	Items for Next Agenda	
	Community Speed watch	
23/09/105	Date of Next Meeting(s): Thursday, 05/10/2023. Meeting Closed at: 20.29	

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Signed	Chair		Date
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EASINGTON PARISH COUNCIL CLERK REPORT ON ONGOING ACTIVITY/ACTION POINTS / OUTSTANDING ITEMS

Minute Ref:	Company/PC	Description	Action	Outcome
21/02/17	EPC	Parish Clock	Clerk	Knocked several times – no response from Occupier (if in)
				Letter to new owner to request contact
				25/07/2023 – No response to date.
				01/09/2023 – No response – property is 'For Sale' again
21/10/99	EPC	Seaside Road Easington – dangerous 'Road Sign' – raised by MOP in Public session.	Clerk	09/11/2021 – Clerk Emailed Terry Weaver – Remove Sign – Cllr. DT advised they are aware and it is schedule to be removed in the next few weeks (7/6/2022)
				27/01/2023 – Still in situ.
				02/03/2023 – still in situ
				Chased Highways Maintenance again – awaiting a response
				Aware – they know it needs to be done.
	EPC	Passing Place signs	Clerk	22/5/2023 - ERYC have confirmed they are already aware and have over 300 signs in the area needing attention – they are repairing in order of priority.
				Situation remains the same – chased by Clerk and Ward Councillor
23/07/084 (c)	EPC	Wall – Village Garden	Clerk	Quotation awaited
23/07/084 (a)	EPC	CILCA Training/Qualification - Clerk	Clerk	Training Course commenced 05/09/2023

Appendix 1 – September 2023 – Meeting